

How to create Step an Online Pop-Up by step.

Go— PopUp

Omnichannel Pop-Up Spaces & Projects for

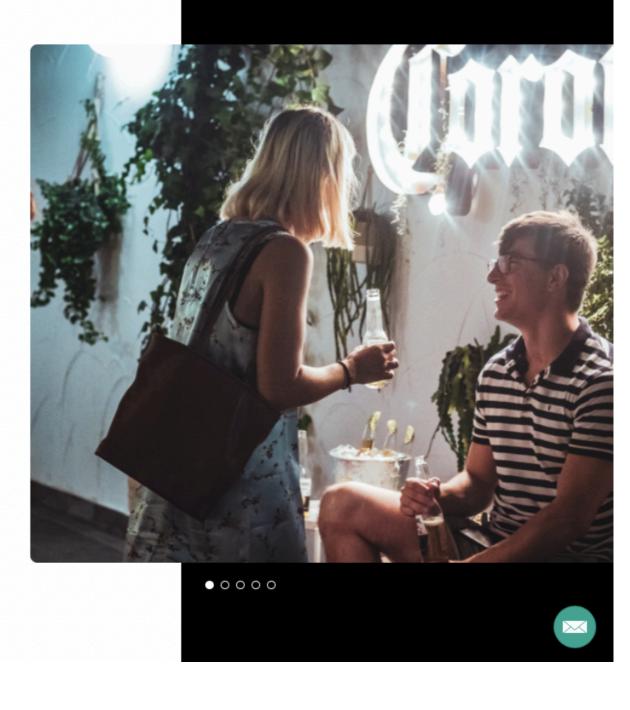
Make a Request

Contact

Brands.

Find a Space

Online Pop-Up



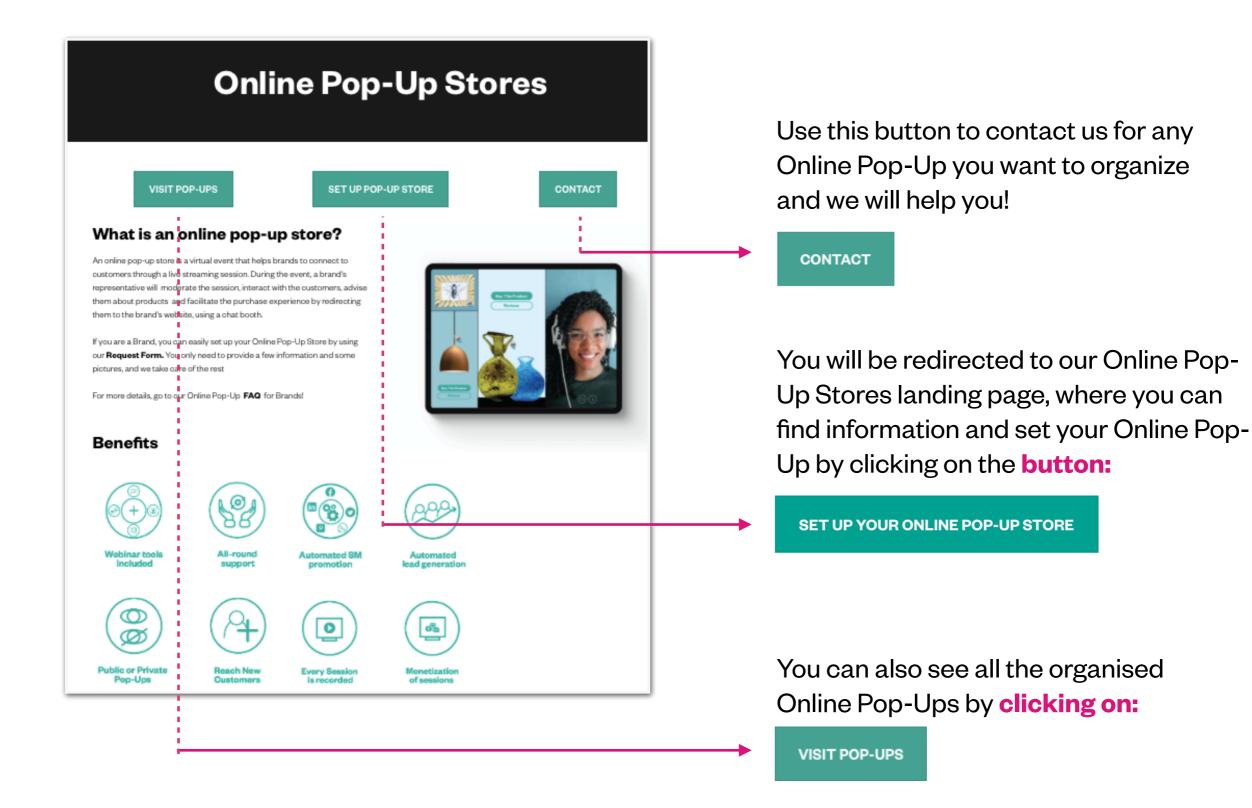
l'm a landlord

From our Home Page, click on the button **"Online Pop-Up"**

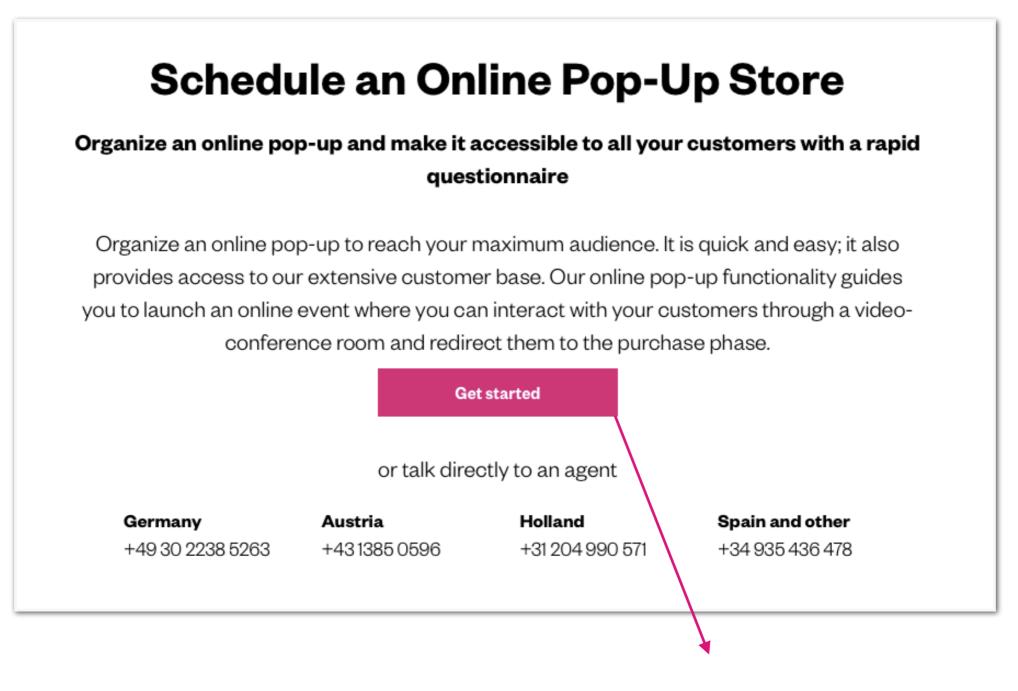
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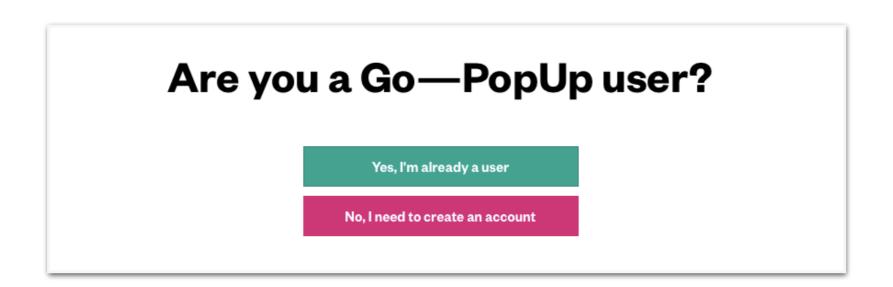






An window will open up, just click on **"Get started"** to complete the Online Pop-Up form.





Sign up or log in !

Create your account
O I'm a brand or agency
O I'm a landlord or space manager
Next
Already have an account? Log in.



Description	Organization Payment
- Brand name	Pop-Up Title
Go-PopUp	Organizer's guide
Brand Logo	
Show the brand logo	
Go- PopUp	
Contact email	Contact Phone
help@gopopup.com	636472839
Brief description	
Organizer's guide	
Hashtags	
#Onlinepopup × Write a hashtag and press enter	
ong Description	
	tion. We want to support you and your business, so we are offering the possibility
Our priority is to adjust as much as we can to the ourrent situa to host an Online Pop-Up. We think in this moment of isolation, it is crucial to use alterna possibility to rekindle the relationships with our customers, of Jpload pictures	tive ways to keep in contact with your community. The internet gives us the

- Fill in the fields with information regarding your contact and the brand's information.
- Upload your brand's logo
- We need a brief catchy description of the pop-up (max 50 characters), some hashtags to gain visibility and a longer description of the content or theme of your pop-up.
- Please upload a minimum of 1 Picture and a maximum of 4 (maximum 2mb each).
- Click "Next" to continue with the process



00301	ription	rganization	ganization Payr		
Date		Time (1h)	_	Timezone	
25 Jur	n 2020	12h	Om	(GMT+0	1:00) Madrid - Europe/Madrid 🕞
iocial M	edia Accounts				
3	https://www.gopopup.com/es/				
f	https://www.gopopup.com/es/				
D	Instagram				
y	Teles				
	Twitter				
0	Pinterest				
Ø Will t	Pinterest the Pop-Up be presented by someo nguage	ne else?	Maximum num	nber of people attending	
Will t Will t Englisi	Pinterest the Pop-Up be presented by someo nguage h			nber of people attending	g (max. 100)
Will t Will t English Went ac	Pinterest the Pop-Up be presented by someo nguage h		100		
Will t Vent lar Event ac Vent ac Vent ac	Pinterest the Pop-Up be presented by someo nguage h		100 Monetitzation	nce	
Will t Went lar Englisi Vent ac Publi	Pinterest the Pop-Up be presented by someo nguage h coessibility ic		100 Monetitzation Free entra Donations Entry fee	nce	
Will t Vent lar Event lar Event ac Vent ac	Pinterest the Pop-Up be presented by someo nguage h coessibility ic		100 Monetitzation • Free entra • Donations	nce	

- Select the date, time and timezone for your Online Pop-Up.
- Share your website and social media links and fill in the information of who is going to be the brand representative.
- If the **presenter** of the session is going to be **different than the organizer**, fill the presenter's information
- Select the **language** of the pop-up and the maximum **number of participants in the session.**
- Choose if you want to host a public pop-up (anyone can join, up to a maximum of 100 attendees) or per invitation (you choose whom to invite and whom to accept in the session).



Description	Orgar	nization	Payment
Date	Time (1h)		Timezone
25 Jun 2020	12h	Om 🔘	(GMT+01:00) Madrid - Europe/Madrid 🕤
Social Media Accounts			
Mttps://www.gopopup.com/es/			
https://www.gopopup.com/es/			
I nstagram			
Twitter			
Pinterest			
Will the Pop-Up be presented by someone e Event language	lse?	Maximum number of peo	ople attending (max. 100)
English	0	100	٢
Event accessibility		Monetitzation	
 Public 		 Free entrance 	
Per invitation		O Donations	
		C Entry fee	
		Presale	
		Previous	Next

- If you choose to do a public Pop-Up, you have the following **monetization options**:
 - Free Pop-Up: Your attendees can access the session for free
 - **Donations Pop-Up**: Your attendees can make donations to your company before, during and after the session
 - Entrance fee Pop-Up: Your attendees will pay an entrance for accessing your pop-up
 - **Pre-sale Pop-Up:** Your attendees will buy a coupon than can later on exchange in your website





Event accessibility	Monetitzation	
Public	 Free entrance 	
 Per invitation 	O Donations	
	C Entry fee	
	O Presale	
	Previous	Next

If you choose to do a Free entrance Pop-Up, just click **"Next"** to continue with the process



Maximum number of people attendir	ng (max. 100)
100	۲
Monetitzation	
○ Free entrance	
 Donations 	
C Entry fee	
○ Presale	
Previous	Next
	IOO Monetitzation Free entrance Onations Entry fee Presale

Description	Organization	Payment
Title	Donation button link	Fayment
Donation	https://www.gopopup.com/es/	
Purpose		
The purpose of this donation is to		
How to donate		/
Enter the link in the pop-up page and make the dor	nation in our website	
		/
mage		
Go— PopUp		
	Previous	Next

- If you choose to do a Donations
 Pop-Up, fill the information
 regarding the purpose of the
 donation, the link to your donations
 site and explain the procedure
- Upload some pictures
- Click "Next" to continue with the process



Event language		Maximum number of people attending (max. 100)	
English	0	100	٢
Event accessibility		Monetitzation	
 Public 		C Free entrance	
Per invitation		O Donations	
		 Entry fee 	
		○ Presale	
		Price	
		10	٢
		Price including taxes: 12 €	
		Previous Next	

- If you choose to do an Entrance fee Pop-Up, set up the price for the entrance to your pop-up
- Click "Next" to continue with the process

Event language	Maximum number of people attending (max. 100)	
English	100	٢
Event accessibility	Monetitzation	
 Public 	○ Free entrance	
 Per invitation 	O Donations	
	C Entry fee	
	Presale	
	Price	
	10	٢
	Previous	Next

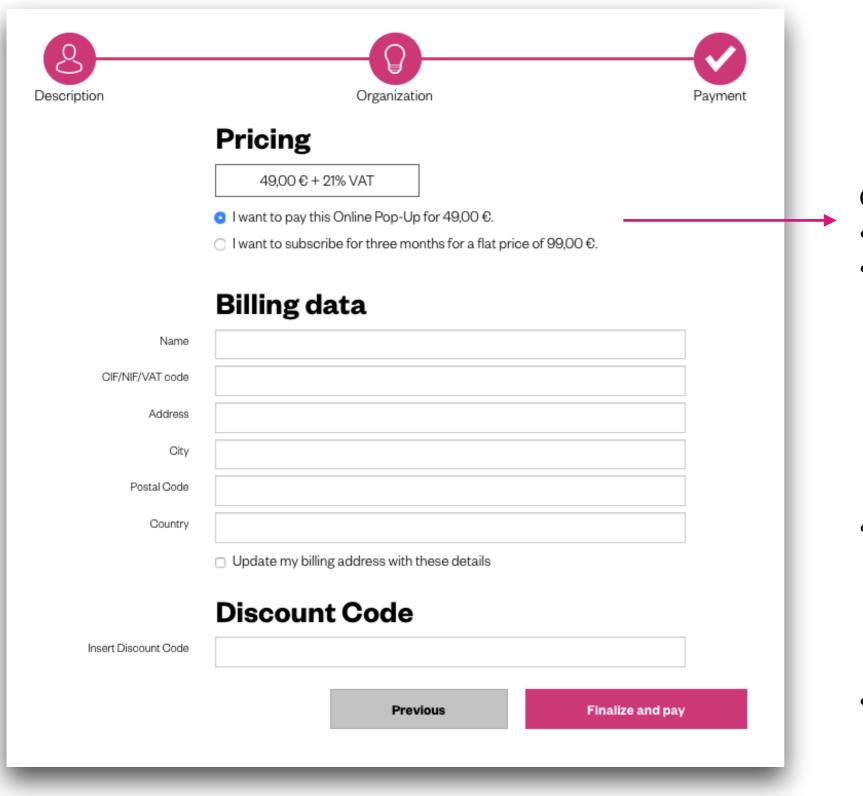
Title	Link to exchange the coupon
Presale	https://www.gopopup.com/es/
Description	
Presale coupon to exchange for one of our products	
How to exchange the coupon	
Click the button in our pop-up page and you will be redirected to ou	r website, where you can exchange the coupon
Pre-sale terms and conditions	/
Terms and conditions	
mage	
Go PopUp	alidation or the products or services offered in return of the

How to create an Online Pop-Up step by step



- If you choose to do a Presale Pop-Up, set up the price of the coupon
- Fill the information about the presale, the link to exchange the coupon, the description and how to proceed
- Upload some pictures
- Accept the Terms and Conditions
- Click "Next" to continue with the process





Choose your option:

- A single session for 49 €
- A 3 months flat rate for 99 € and host as many Online Pop-Ups as you like!

- Fill in the information regarding your billing data and, in case you have one, introduce the **Discount Code.**
- Click **"Finalize and pay"** for finishing the process.



Go— PopUp	Comercia Global Payments	Select your language English
1 Choo meth	se payment and 2	Checking authentication 合 Authenticating Card Card Card Card Card Card Card Card
Payment	tdetails	Payment by Card 🛛 🗺 🚔 📑
Amount:	60,50€	Card Number:
Merchant:	Go-PopUp (ESPAÑA)	Expiry Date:
Terminal:	329799050-1	Security Code:
Order:	000200400005	
Date:	09/04/2020 12:17	Cancel Accept
Product description:	GPU2020PRF00115	
😯 ServiRe	VISA mastercard	Payment by UnionPay Card 🔤 🗸 🗸
	SafeKey [,]	

You will be redirected to the payment page. You have to introduce your card's credentials, it's **safe and simple.**



Payment completed successfully!

Here you have a summary of your Online Pop-Up Store:

- Brand registration/Login: maria.pitarch@gopopup.com
- Pop-up Title: Presentation of products
- Brief Description: Presentation of our newest product
- Long Description:

Our priority is to adjust, as much as we can, to the current situation. We want to support you and your business, so we are offering the possibility to host an online pop-up.

We think in this moment of isolation, it is crucial to use alternative ways to keep in contact with your community. The internet gives us the possibility to rekindle the relationships with our customers, offering an alternative touchpoint.

• Uploaded photo:



- Date/s and time/s: 21/04/2020 04h
- Social Media accounts:

Facebook: https://www.gopopup.com/en/products/onlinepopupstore

• Name and email of brand representative: Maria (help@gopopup.com)

You will receive an email with the link to the online pop-up space.

If you have any doubt, you can always get in contact with help@gopopup.com

- Once the payment is done, this page will appear.
- It is a **summary of the information** of your pop-up.
- We will do a **quality check** and once we publish it, **you will receive an email** with the link to the page create for your Online Pop-Up!

Go-PopUp Online Pop-Up Saly's Pop-Up Buy This Produ 350 **Buy This Produc**

Monetization Step options by step.



What are the monetization options?

- These are the different types of Online Pop-Ups that you can organize and make money out of it! You have the following options:
 - **Donations Pop-Up:** Create you Online Pop-Up and link your donation website or campaign. Attendees will be able to donate for your purpose.
 - Entrance Fee Pop-Up: Set a price for attending your online event.
 - **Presale Pop-Up:** Set a coupon price attendees can purchase and redeem on your website at any moment.
 - **Product Catalogue:** Once you've set your Online Pop-Up, you can add a product catalogue; uploading products from your website in our platform with a direct link to your site. Your attendees will be able to shop your products at any moment.

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How much is it costing me?

- The first session is always for free, it's our promise! And our team is available to help you at any time of the process;
- From the second session on, you may choose to pay:
 - Individual sessions, at a fixed fee of 49 € + VAT or;
 - Subscribe for a **tree months flat rate** and schedule as many sessions as you want during those three monts for just 99 € + VAT

And please, **don't hesitate to contact us to know about special promotions** if you are a Commerce association, an agency or an International broker. Our Objective is that you use it and get the most from this innovative solution.

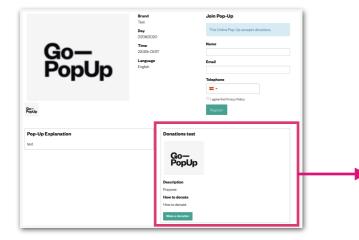


How much are the monetization options costing me?

- We just charge a small comission when contracting our monetization options:
 - **Donations Pop-Up:** We charge a 5% of all donations collected as declared by the brand after using a lead generation code. Attendees make the donations directly to the brand's website/campaign, so the brand declares the total of the donations coming from our platform.
 - Entrance Fee Pop-Up: We charge a 10% of all revenue generated. As we generate the invoices for the entrances, you'll receive the 90% of the income generated from the tickets.
 - **Presale Pop-Up:** We charge a 10% of all revenue generated. As we generate the invoices for the coupons, you'll receive the 90% of the income generated from the sale of coupons.
 - **Product Catalogue:** We charge a 5% of sales declared by the brand after using lead generation code. Attendees buy the products through the brand's website, so the brand declares the total of sales coming from our platform.



How does the Donations Pop-Up work?



Before the session:

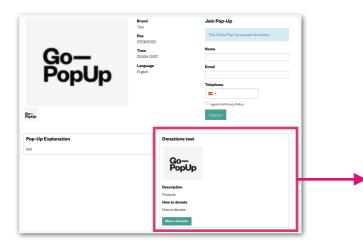
Once you've created your Donations Online Pop-Up, this box will appear on the pop-up page.

Attendees who register to the session can access to make the donations through the green button, which redirects to your donations website. This button is active since the creation of the pop-up, so you can receive donations even before the event.



During the session:

When you start the streaming session, the donation box will appear under the video screen, so attendees who are watching the pop-up are able to make donations during the session.



After the session:

Once you finish the streaming session, the donation box keeps active on your pop-up page, so attendees can make donations after the session.



How does the Entrance Fee Pop-Up work?

	Brand	Join Pop-Up
	Day 31/07/2020	This Online Pop-Up has an entrance fee.
Co-	Time 12:00h CEST	12.1 € Taxes included
go	Language	Name
Go— PopUp	English	Email
		Telephone
		=-
Go- PopUp		I agree the Privacy Policy.
		Register

Before the session:

Once you've created your Entrance Fee Online Pop-Up and set the price of the entrance, we will display it in the registration form.

Attendees who want to join the session will pay the entrance fee in the registration process.

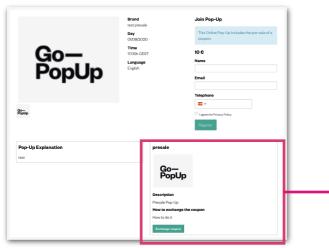


During the session:

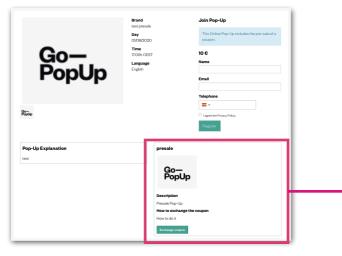
Attendees that have completed the registration and paid for your event will receive an access link to the streaming session via e-mail.



How does the Presale Pop-Up work?







Before the session:

Once you've created your Presale Online Pop-Up and set a price for the coupon, this box will appear on the pop-up page.

Attendees who want to join the session will pay for the coupon in the registration process and will be able to exchange it through the green button at any moment.

During the session:

Attendees that have completed the registration and paid for the coupon will receive an access link to the streaming session via email.

After the session:

Once you finish the streaming session, the presale box keeps active in your pop-up page. So attendees can exchange the coupon after the session.



How does the Product Catalogue work?

Premium Services Documents Product catalog	Social Share At	ttendees Recordings	
Products		Product	
Product 1 10,00€ 7,00€	Delete product	Description	
			1.
		Original price	Price with discount
		Link to the product	
		Product picture Choose File no file selected	
		Create product	

Before the session:

Online Pop-Up management

You can add a Product Catalogue at any kind of Online Pop-Up.

Once you set up your session and it has been approved, go to your pop-up dashboard and upload your products in the "Product Catalogue" tab.

Remember that we will create the products in your pop-up page, but users will be redirected to your webpage for buying them.



How does the Product Catalogue work?

Pop	- DDp	Language English	6.05 C Taxes included Name
			Email
а— орUр			Telephone
			Register
∿op-Up Explanation			
Pop-Up Explanation ∝ Product catalog			
CX	Go— РорUр		
∝ Product catalog	Go- PopUp Product 2 560 10,000		
Product catalog Go-Up Product 1	Product 2		

Before the session:

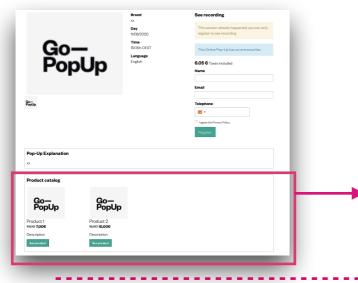
Once you've added the Product Catalogue through your dashboard, products will appear on your pop up page.

Attendees can click on the green button to buy them at any moment, and they will be redirected to your brand's website.



During the session:

When you start the streaming session, products will appear under the video screen, so attendees watching your pop-up are able to buy your products during the session.



After the session:

Once you finish the streaming session, the products you uploaded will stay in your pop-up page, so attendees can buy them after your event.



Thank you !

